



Office of the  
**BOARD OF SELECTMEN**  
272 Main Street  
Townsend, Massachusetts 01469

Sue Lisio, *Chairman*  
Andrew J. Sheehan,  
*Town Administrator*

Robert Plamondon, *Vice-Chairman*

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**SELECTMEN'S MEETING MINUTES**  
**FEBRUARY 25, 2014, 7:00 P.M.**  
**SELECTMEN'S MEETING CHAMBERS**

**I PRELIMINARIES**

- 1.1 At 7:00PM the chairman called the meeting to order. Present were Sue Lisio, chairman, and Colin McNabb, clerk.
- 1.2 The chairman announces that the meeting is being tape recorded
- 1.3 Chairman's Additions or Deletions: Add 3.8; delete 3.5
- 1.4 Review and approve Meeting Minutes: February 11, 2014. CM moved to approve the minutes of February 11, 2014. SL seconded. Unanimous.

**II APPOINTMENTS AND HEARINGS**

- 2.1 Sue Funaiole, Town Clerk, to announce the winner of the #1 Dog Tag. Sue Funaiole announced that she has been unable to contact the #1 dog tag winner and asked that the item be put off to another night. She said beginning next week there will be a \$10 penalty for not registering dogs.

**III MEETING BUSINESS**

- 3.1 Review and approve request of Unutil to cross, alter, or construct within a public way for installation of a gas service at 110 Warren Road. CM moved to approve the request. SL seconded. Unanimous.
- 3.2 Review and approve Chapter 90 reimbursement request in the amount of \$280,563.30 for drainage improvements, reclamation, and paving. CM moved to sign the c. 90 request. SL seconded. Unanimous.
- 3.3 Review recommendation of Fire-EMS Chief Don Klein to award a Public Emergency Fire Alarm Reporting System contract. Chief Don Klein recommended awarding the contract to Mammoth Fire Alarm of Lowell. The price proposal came in at \$53,509.60 which was much lower than expected. He plans to use the unallocated funds to replace the call boxes. CM moved to award the contract to Mammoth Fire Alarm of Lowell in the amount of \$53,509.60. SL seconded. Unanimous.
- 2.2 Joan Landers, Superintendent, North Middlesex Regional School District, to discuss the FY15 operating budget and the High School Building Project. Superintendent Landers and Building Committee chairman Rob Templeton were present to discuss the High School building project and the FY15 operating budget.  
High School Building Project: Supt. Landers and Rob Templeton presented an overview of the project. She said the proposed new high school will be more efficient, provide adequate parking, be more conducive to teacher/staff collaboration, provide a better education environment, and provide community space. The total project is \$89M. The Mass. School

Building Authority (MSBA) is providing a \$40M grant and the towns will be responsible for the remainder. She announced upcoming tours and information sessions. CM moved to support the project. SL seconded. Unanimous.

FY15 Operating Budget: Supt. Landers said the budget certified by the District School Committee is a 2% increase and raises Townsend's assessment by \$406,206 over FY14. She said they are exploring moving the special education program in house which would save on tuition and transportation. Other areas are being explored for savings. She is hopeful that a lower budget and lower assessment can be voted prior to the Town Meetings. SL asked Mr. Sheehan to draft a letter to Rep. Harrington and Sen. Flanagan outlining the specific budget challenges facing Townsend and asking for assistance in local and school aid.

3.4 2014 opening of the Devens Household Hazardous Productions Collection Center. Mr. Sheehan announced that the Devens Household Hazardous Products Collection Center will open for the season on March 5 and 8. It will be open twice per month until December, a total of 20 days.

3.5 Review and approve curbside solid waste contract extension. The item was removed from the agenda.

3.6 Reminder and discussion of Special Town Meeting on March 11, 2014 at 7:00PM. Mr. Sheehan reminded everyone of the upcoming Special Town Meeting scheduled for March 11, 2014.

3.7 Announce Alzheimer's Association's 18<sup>th</sup> annual Ride to End Alzheimer's (formerly the Memory Ride) to be held on Saturday, July 12, 2014. Mr. Sheehan announced that the Alzheimer's Ride will be coming through Townsend and area towns on July 12, 2014.

3.8 Vote to authorize an additional \$50,000 in deficit spending for winter operations. Mr. Sheehan reported that additional snow and ice deficit spending authority is necessary. CM moved to approve an additional \$50,000 snow and ice deficit spending authorization. SL seconded. Unanimous.

#### **IV APPOINTMENTS OF PERSONNEL/OFFICIALS**

4.1 Review request from Shirley Coit to appoint Francis Levi and William F. Miller to Townsend Emergency Management Agency (TEMA) for terms from February 25, 2014 to June 30, 2016. CM moved to appoint Francis Levi and William F. Miller to Townsend Emergency Management Agency (TEMA) for terms from February 25, 2014 to June 30, 2016. SL seconded. Unanimous.

#### **V WORK SESSION**

5.1 Board of Selectmen updates and reports. None

5.2 Town Administrator updates and reports. Mr. Sheehan reminded the public that there are numerous openings on committees. Information is available on the Town website.

5.3 Review and sign payroll and bills payable warrants. CM moved to sign warrants. SL seconded. Unanimous.

8:08 CM moved to adjourn the meeting. SL seconded. Unanimous.